

An agency of the Centre Region Council of Governments
Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Centre Region Gifts-For-Parks Park Partner Agreement

Purpose

This agreement is to establish a volunteer partnership between Centre Region Parks & Recreation (CRPR) and:

(Group Name) _____
(Contact Person) _____
(Address) _____
(Phone: h/w) _____
(Email) _____

as outlined in the Park Partner Policy. This agreement allows this group to plan and implement approved maintenance activities and site enhancements for the site listed below:

(park name / area) _____
located at (street add.): _____
and owned by: _____

This partnership agreement shall be valid for two years, from _____ through _____.

Responsibilities

CRPR agrees to:

1. Provide appropriate education on agency philosophy of management/stewardship practices.
2. Provide staff and logistical support, within staff and budget constraints.
3. Provide guidance for routine maintenance and project planning.
4. Offer the Park Partner group recognition for their efforts by placing a sign at the park which indicates the group name (during the two-year partnership period), and by periodically noting all current Park Partner groups and sites in agency publications. A Certificate of Appreciation will be presented to the group at the successful conclusion of each two-year partnership period.
5. CRPR will provide trash bags as needed and pickup full bags of trash after a project day. With proper advance planning, CRPR will be able to provide the necessary materials, supplies and hand tools to assist with agency-approved group projects.

The Volunteer Group agrees to:

1. Work with CRPR staff in creating and implementing volunteer programs and projects at this park which address the following areas:
 - picking up litter, debris, downed branches and removing graffiti,
 - maintaining paths and trails (such as pruning back trail corridors or spreading woodchips),
 - maintaining planting beds, raking leaves and pulling weeds,
 - assisting with any special program events held at that parksite.
 - working on any special projects that are identified in cooperation with CRPR staff, such as painting, clearing new trails, spreading safety mulch under play equipment, removing staples from picnic tables, washing park fixtures, etc.
2. Work with CRPR staff at least two weeks in advance of any workday regarding the event scope, dates and times. The Parks Supervisor or Director shall retain final authority to, at any time, evaluate site conditions and revise or amend projects based on drainage, erosion, use patterns or other changes in field conditions which may have long term impacts to the park site. The use of all power tools and engine-powered equipment by volunteers is prohibited on park lands without the express authorization of the Parks Supervisor or the

Director of Parks & Recreation.

3. The contact person for the partner group named in this agreement shall be designated as the contact between the group and CRPR and will have the final authority to determine the volunteer schedule and to propose any changes to CRPR regarding this agreement.
4. Abide by the all provisions of the Park Partner Policy.
5. Prepare and submit to CRPR, within 14 days of each workday, a brief written summary of park projects which will document the measurable outcomes of the total number of volunteers, hours logged, outside resources contributed and maintenance projects completed.
6. Solicit and identify private funding for materials needed to complete the authorized tasks.
7. Notify CRPR and receive agency approval prior to applying for grants for projects at the park site.
8. The Centre Region Council of Governments and the municipalities that own each park site do not offer medical insurance coverage to volunteers or to their families. **In the event of an injury to a volunteer, all costs, including any deductible, are the responsibility of the volunteer.** If a volunteer accidentally injures a park visitor (who is not a project volunteer) or damages their property, COG liability insurance will be responsible for the injury or damage unless the accident involves a volunteer's personal motor vehicle. If a participant has an accident involving a motor vehicle while volunteering, the volunteer's personal insurance provides primary coverage as stipulated by state law. No COG coverage is available for damages to volunteer's personal vehicle. **The Park Partner group agrees to make each volunteer aware of these facts before any work is started, and that ALL injuries be documented and reported to CRPR staff.**

This agreement shall be effective during the dates noted above, unless terminated in writing by either party. This agreement may be extended or amended at the written mutual consent of both parties. This Agreement is hereby agreed upon by the Park Partner Group and CRPR as witnessed by the signatures below:

Signature of Park Partner Representative
(Sign)

Printed Name of Signature Above

Secondary Signature (Group Member, if applicable)
(Sign)

Date:

CRPR Director
(Sign:)

Printed Name of CRPR Director

Date

Updated December, 2017