

CENTRE REGION PARKS & RECREATION AUTHORITY

SEASONAL EMPLOYMENT OPPORTUNITIES

2023

SUMMER CAMPS

Centre Region Parks and Recreation is hiring for several Summer Camp positions; each position listed below includes the number of positions available.

It is important to note that this is outdoor work, and weather can affect operations.



Centre Region Parks and Recreation is an agency of the Centre Region Council of Governments (COG). The COG is a regional partner to six municipalities in the Centre Region: the Borough of State College, and the Townships of College, Ferguson, Harris, and Patton. Centre Region Parks and Recreation works directly with five of the six municipalities for their recreation and parks services. COG and the Centre Region Parks and Recreation Agency/Authority is an Equal Opportunity Employer.

KIDZ KAMP LEADERS (up to 10 positions)

Job Duties: Responsible for a group of 10 campers per week in a fun/safe, outdoor environment. Plan, organize and lead daily and weekly recreational activities, and special events for children entering grades 1-5 with energy, creativity, and enthusiasm. Leaders will work collaboratively and independently to create daily program plans full of activities, crafts, events, games, etc. for the campers to take part in. These activities and events require your participation and leaders are expected to think outside of the box and be creative. Manage group dynamics in a camp setting, indoors and outdoors. Handle individual and group discipline issues appropriately as they arise. Follow all Agency safety guidelines, as well as other Agency policies and procedures.

****In addition to working the daily camp position, Camp Leaders also work the Family Game Nights, 1 night per week from 6-8:30 PM, as well as staffing Rec on the Go rentals as needed.***

Season: Eight (8) weeks, Monday-Friday, June 12-August 4; additional days for training will be required. Shifts times: 7 AM-1 PM; 8 AM-2 PM; OR 11:30 AM-5:30 PM (Family Game Nights and Rentals are assigned as schedules permit through the summer.)

Pay Scale: \$13-\$14/hr. pending qualifications and experience.

Qualifications: Ability to think on your feet (creativity and enthusiasm are critical).

Experience in planning/conducting youth programs and supervising children. Must enjoy working and interacting with children of this age group. Must be able to work with other staff as well as independently. One year of college courses in education, recreation, or physical education preferable; but not necessary. Diverse background/experience desired (sports, crafts,

nature study, etc.) and a willingness to share knowledge and abilities. Understanding of teamwork and ability to work well with others. First Aid/CPR certification required.

Minimum age for leaders: 18

Pay Scale: \$15-\$16/hr. pending qualifications and experience

Qualifications:

- Experience in employee supervision.
- Strong leadership, organizational and supervisory skills.
- Experience and enthusiasm in planning/conducting youth programs, as well as working with children in this age range and adult staff.
- Ability to handle a variety of situations including conflict and stressful situations in a fair and professional manner, if they arise.
- Ability to plan, promote, and evaluate camp program.
- Good oral and written communication skills.
- Demonstrate maturity of judgment, administrative ability, and the skill to appropriately supervise camp staff in a loosely structured setting.
- Must be able to work indoors/outdoors in all weather conditions.
- Ability to remain calm during stressful situations.
- Must have personal transportation
- Must have verifiable completion or education toward a degree in a major such as recreation, education, or a related field.
- Minimum of two seasons working in summer day camps with 1 season in a supervisory role preferred.
- Current CPR, First Aid & AED certifications required.
- Experience in word processing, databases and desktop publishing preferred.

PLEASE READ BEFORE COMPLETING AN APPLICATION

- All applicants must complete a CRPR Application for Employment to be considered for employment. Resumes may supplement the process, but do not replace an Application Form.
- A cover letter is not required, but it can be helpful explain your experience levels and your availability.
- Returning employees must also re-apply for seasonal work each year, and that process is initiated by the Recreation Supervisor.
- **Positions are open until filled. Please indicate the start and end dates that you are available for employment. You will be considered even if you are not able to complete a full summer season, including any required pre-season training.**
- All positions are hourly and seasonal, and do not carry any benefits (other than Worker's Compensation Insurance for on-the-job injuries).
- Note your position preferences on your application (example: #1 Lifeguard, #2 Parks Caretaker I, etc.). We will try to meet your preference or, if you so indicate, consider you for more than one part-time position.
- Please note the minimum age requirements listed with each position.
- Priority is given to applicants residing in one of the five participating municipalities. Further, for some positions we prefer to hire no more than one person per family if the application is for the same facility.

- The most qualified individuals will be contacted and scheduled for interviews. If you are a college student, please note on your application the dates of your spring breaks when you may be in State College for an interview or times we may be able to contact you via phone. If you're a local college student, please provide dates you would be available for an in-person interview.
- Background checks must be initiated prior to the employee's first date of employment. See updated Child Safety Policies here: <https://www.crpr.org/child-safety-policy>
- All staff 17 yrs. and younger must provide Working Papers prior to the first day of work. Contact your School Guidance Counselor to apply for working papers.

Please see the CRPR [website](#) to download an [Employment Application](#) and read more about background checks and other policies.