



Centre Region Council of Governments

## CENTRE REGION PARKS AND RECREATION

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*Serving the Borough of State College and the Townships of College, Ferguson, Harris & Patton*



### The CRPR Community Gardener Committee

1 Dec 09

*Endorsed by the Authority on 10 Dec 09*

#### NAME

The name of this advisory-type committee shall be the **CRPR Community Gardener Committee**.

#### AUTHORIZATION

It is recommended that the Centre Regional Recreation Authority endorse the 2010 formation of this committee. An informal committee had operated informally as the Tudek Community Garden Coordinating Committee from the garden startup in 2005 through 2008. The reorganization of a committee would be beneficial to CRPR operations at current and future CRPR garden locations and also provide gardeners with a venue to suggest enhancements the community gardening experience.

#### PURPOSE

The purpose of the CRPR Community Gardener Committee is to assist and advise the Centre Region Parks and Recreation staff by suggesting facility improvements, coordinating gardener events, performing occasional checks of the gardens, identifying any policy violations and reporting violations to CRPR staff.

#### MEMBERSHIP

The Committee will consist of volunteer members interested in the CRPR Community Gardens. The main criteria for appointment to the committee will be the individual's involvement as a garden plot holder. The committee will consists of up to six garden plot renters.

- A. The Director may appoint or reappoint members to the Committee at the end of each term (2 calendar years). The Director may increase the number of committee members to eight. In addition, the Committee may make recommendations to the Director regarding revisions to the committee roster. There will be no officers.
- B. Any member who does not return as a gardener at the CRPR Gardens during their two-year appointment will be removed from the committee. Any member who does not follow the designated garden rules and policies and receives two written warnings from CRPR staff will be recommended for removal from the committee.
- C. As long as the appointee is willing to serve on a volunteer basis, a member may be reappointed by the Director to any number of successive two-year terms.

#### STAFF SERVICES

The Director may delegate an employee to perform the necessary secretarial duties for the Committee. Duties of the secretary include: timely notice of meetings and standing committee meetings to the affected members; recording, transcribing, and maintaining a permanent file of the minutes of the Committee; receipt, preparation, and transmittal of incoming and outgoing correspondence of the Committee and maintenance of a permanent file of such correspondence; performing such duties as may be authorized by the Director.

#### MEETINGS

All meetings of the Committee will be open to all gardeners of the CRPR Community Gardens. The Committee will meet no less than two times during the year. Regular meeting dates shall be established by the Director on an annual basis. Special meetings may be called by the Director. All meeting agendas shall contain a time for comment by guests.