

Centre Region Council of Governments
**COG PARKS CAPITAL COMMITTEE and the
CENTRE REGIONAL RECREATION AUTHORITY**
Approved Summary of Joint Meeting
from Thursday, August 11, 2011

held in the COG Forum Room

These minutes were approved by the COG Parks Capital Committee on 8 Sept 2011.

These minutes were approved by the Rec. Authority on 13 Sept 2011.

I. CALL TO ORDER

Mr. Klees called the meeting to order at 12:15 PM with the following individuals in attendance:

- **Parks Capital Committee** (5 of 6): Dan Klees, Jim Rosenberger, Cliff Warner, Jeff Luck, Bill Keough.
- **CRRA/ CRPR Board Members** (4 of 6): Sue Mascolo, Kathy Matason, Donna Conway, Chris Hurley
- **Others:**

Amy Farkas, Harris Township Manager Tom Fountaine, State College Borough Manager Adam Brumbaugh, College Township Manager Joe Viglione, COG Finance Officer Ronald J. Woodhead, CRPR Director Beth Lee, CRPR Recreation Supervisor Dick Mascolo Dean Amick, State ASA and SCASA Alan Popovich, AP Architects Rod Stahl, Stahl/Sheaffer Engineering	Mark Kunkle, Ferguson Township Manager Doug Erickson, Patton Township Manager Jim Steff, COG Executive Director Jeff Hall, CRPR Recreation Supervisor Christeen Kisslak, CRPR Office Manager Ted Weaver, Acting Parks Supervisor Jann Duck, SCASA Charles (Bud) Graham, Harris Township Supervisor Jim Pashek, Pashek Associates John Buerkle, Pashek Associates
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- II. COMMENTS FROM THE PUBLIC** - Mr. Duck commented that fields and dugouts at Hess Field are beautiful. The new backstops were an issue with some umpires, and the safety netting was not fully effective. For next season, concessions need improved and should operate on a published schedule so players can plan meals. With the field fees as high as they are, the facilities need to improve (water situation, scoreboard, field #4 finished, registration/umpire building, etc.) The SCASA is willing to provide equipment for a concessions operation from the old stand if a building could be provided. Mr. Amick added that the Visitor's Bureau has done very little to support softball. The SCASA tracks where players are staying and can provide this data to the committee. Mr. Luck added that he was interested in seeing that data (Sept. Status: CRPR is now compiling that data). Mr. Keough suggested that CRPR hold a post-season review meeting with all interested parties and report back. Mr. Hall, Recreation Supervisor at CRPR will organize this meeting and report back to the committee.

III. PRIOR MEETING SUMMARY

The July 14, 2011 meeting summary was unanimously approved following a motion by Mr. Warner and a second by Mr. Keough.

IV. AGENDA TOPICS

- A. Hear a presentation from Pashek Associates for professional design services regarding the detailed planning and the Phase 1 development projects at Oak Hall and Whitehall Road Regional Parks.**

(To prepare for this meeting, each member was asked to consult with their Board / Council to consider the various aspects of retaining the original consulting firm, including (1) the quality of the consultant team's work since they were selected in 2008 using an RFP process, (2) the

team's experience with PA DCNR, and (3) the final costs to each municipal partner. The firm developed the Master Site Plans for these two parks and for the John Hess Softball Field Complex.)

Mr. Jim Pashek thanked the committees for inviting his firm to make a presentation regarding the planning and Phase 1 development for the Oak Hall and Whitehall Road Regional Parks. Mr. Pashek detailed the plans in a proposal dated August 3, 2011.

Mr. Pashek's proposal included working with a team of the following local professionals:

- Dan Jones, Landscape Architect
- Stahl and Sheaffer Engineering
- APArchitects
- Reese Engineering

Further, their joint proposal for consulting services was based solely on an hourly rate that will not exceed 6% of the project cost.

Following a motion by Mr. Rosenberger and seconded by Mr. Warner, the Committee voted unanimously to "recommend to the Centre Regional Recreation Authority that they engage Pashek Associates for professional design services for the Phase 1 development projects at Oak Hall and Whitehall Road Regional Parks based on the proposal dated August 3, 2011, pending staff and legal review." Essentially, the committee felt that the Planning Partners that created the Master Plans were in the best position to complete the planning and oversee construction of the Phase 1 facilities at the parks. The Authority is scheduled to consider action on the proposal at their meeting on 13 Sept 2011.

B. Consider any other pending items - None.

V. FUTURE MEETING TOPICS

- Agency Organizational Review
- Develop the fundraising campaign for the 3 regional parks, as discussed in June.
- Continue to define the respective roles of the Parks Capital Committee and the Rec. Authority Board to better manage the various regional park processes.
- Develop a process to begin planning to replace the central Parks Maintenance Facility.
- Continue discussing the 2 proposed "recreation building lots" at Whitehall Road Reg. Park

VI. ADJOURNMENT

There being no further business the meeting was adjourned at 2:00 PM following a motion by Mr. Warner and a second by Mr. Keough.

Future Meeting Schedule:

1. COG Parks Capital Committee: Thursday, September 8, 12:15 PM at the COG Bldg.
2. Centre Regional Rec. Authority: Tuesday, September 13, 12:15 PM at the COG Bldg.

Respectfully submitted by Chrissy Kisslak, CRPR Office Manager

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