



Centre Region Council of Governments

CENTRE REGION PARKS AND RECREATION BOARD
CENTRE REGIONAL RECREATION AUTHORITY

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Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Approved Minutes of Regular Meeting

Thursday, 15 December 2011

at the COG Forum Room

I. CALL TO ORDER and ROLL CALL

Chair Sue Mascolo called the meeting to order at 12:15 P.M.

Board members attending (5 of 6):

Sue Mascolo, Chair

Donna Conway

Roy Harpster

Chris Hurley

Donna Ricketts

(Ms. Matason was unable to attend due to a work meeting)

Staff: Director Ronald J. Woodhead

Rec. Supervisor Sports & Fitness Jeff Hall

Aquatics Supervisor Todd Roth

Rec. Supervisor Nature Center Molly Hetrick

Parks Supervisor Jim Carpenter

Sr. Ctr Supervisor Virginia Shawley

Others: Jim Pashek, Pashek & Associates

Ferguson Twp. Supervisor Bill Keough

II. COMMENTS FROM THE PUBLIC - none

III. APPROVAL OF MINUTES

The minutes from the regular meeting of 17 November 2011 were unanimously approved following a motion by Ms. Conway and seconded by Mr. Harpster.

IV. VOUCHER REPORTS

The November vouchers were unanimously approved following a motion by Ms. Conway and a second by Dr. Ricketts.

- V. AWARDS & RECOGNITIONS -** A Certificate of Appreciation was accepted by the Authority from the PA Department of Health regarding the successful 2011 implementation of the "Young Lungs At Play" initiative. In addition, an article appeared in *Parks and Rec Business* magazine outlining the CRPR approach to the initiative. The Authority acknowledged the efforts of staff to see this project through. Staff added that there have been no complaints about the initiative to date. The certificate will be displayed in the CRPR office.

VI. COMMUNICATIONS - none

VII. COMMITTEE REPORTS

• Municipal Boards & Committees: Issues & Updates by Board Members

Patton Twp. Rec. Advisory Committee: The Bernel Road Park is park is finishing up for the winter with conduit and drainage work. The park should be open by Memorial Day 2012. Cindy Solic will be leaving the Patton Township Advisory Committee after serving 9 years of volunteer service.

Harris Twp. Park & Recreation Committee: Work on the walking path for Harpster Park is done for the season. The surface will be limestone grit, not a hard surface. Construction of the remaining improvements will continue in Spring.

Ferguson Township, College Township, State College Borough & State College Area School District: No updates.

• COG Parks Capital Committee: Mr. Woodhead thanked the Authority for attending the Capital Committee meeting on 8 Dec 2011 to help develop a list of 2012 Tasks for the Regional Parks. The task list identifies the joint committee tasks, the authority tasks and the staff tasks with regard to the

Regional Parks. These tasks will need to be included in the 2012 Work Plan goals the Authority will propose in January. The challenge will be to apply a schedule to all 2012 agency tasks.

• **Nature Center Advisory Committee:** Ms. Hetrick said the committee did not meet in December however there are some appointments that require action later in this agenda.

VIII. STAFF REPORTS

Director's Reports:

Mr. Woodhead reviewed the November Activity Report with the Board. There is much effort at this time of year regarding budget items, year-end wrap-ups and planning the Active Guide which comes out on 18 Dec. The Year-to-Date 2011 Highlights were reviewed. The COG asks for only six major highlights which will be difficult to select from the many accomplishments of the Agency. A "progress rating" was placed on each goal so the Authority could see what was accomplished, what was started but not completed, and what goals the agency was not able to complete. The Authority recognized the efforts of staff during the year and appreciates all of their hard work.

Supervisor Highlights:

Molly Hetrick, Recreation Supervisor - Nature Center - working on winter program preparation. This is the first year the Marsh will be open with on-site staff during the winter and we are excited with this opportunity.

Beth Lee, Recreation Supervisor for Programs & Special Events - Beth was absent; Molly Hetrick relayed her summary: The 2012 Active Guide is coming out on 18 Dec. We are marketing on radio, Facebook, ActiveNet and monthly e-newsletters. There are several new programs this season and Beth is working on obtaining the facility reservations for all of these programs.

Jim Carpenter, Parks Supervisor - we are taking advantage of the mild winter to date by installing a new gate at Hess Field and finishing up some of the ADA walkways there. Staff has been renovating benches at the parks and performing off-season maintenance to equipment. Jim attended the Playground Safety Inspection Course in Harrisburg earlier in the month; the test results will be available in 6 weeks. It is a goal of the Agency to improve the playground safety inspection process in 2012.

Todd Roth, Aquatics Supervisor - there are still some contractors coming to Welch to complete some end-of-project tasks. Todd was invited to the National Athletic Conference to co-present with Scott Hunsaker the Pool Renewal Projects. This was an honor for CRPR and an accomplishment that many others wanted to learn about. The story will also be featured in several magazine articles. Todd is working on Spring swim lessons and pool set-ups for 2012 operations.

Jeff Hall, Recreation Supervisor for Sports & Fitness - we are wrapping up all the fall programs. All the leagues are finishing up this week. Jeff is working on setting the Summer league schedule for Hess Field and holding meetings with regard to operations at the field in 2012.

Virginia Shawley, Senior Center Supervisor - in addition to regular programs there are some holiday events going on at the center. There will be a year-end clean up at the center including refinishing the exercise room flooring. There will be some new spring programs featuring genealogy, photo importing on the computers and introduction to new and popular "gadgets." Staff are planning for Senior Games and trying to obtain sponsorships and volunteer assistance for the event and the publicity.

IX. ACTION ITEMS

- A. Based on a motion by Mr. Hurley and seconded by Ms. Conway, the Authority unanimously approved the proposed agreement with Stahl Sheaffer Engineering to plan and design the public water service for the Hess Field Complex on a time and materials basis with a not-to-exceed fee of \$3,800 plus reimbursables (not to exceed \$500).
- B. Based on a motion by Dr. Ricketts and seconded by Mr. Hurley, the Authority unanimously

approved the Nature Center Advisory Committee appointments as outlined below:

Organization	Name	2-year Term
State College Bird Club	Mr. Mark Henry	1 Jan 2012 - 31 Dec 2013
Borough of State College	Mr. Alan Sam	
Centre Regional Planning Commission	Mr. Kevin Abbey	
Shaver's Creek Environmental Center	Mr. Mark McLaughlin	
ClearWater Conservancy Board	Ms. Donnan Stoicovy *	

* New appointee

X. INFORMATIONAL UPDATES - Mr. Woodhead summarized a number of informational updates:

- A.** Softball Batting Cage Proposal - Mr. Andrew Biddle has submitted a preliminary proposal regarding the construction and operation of a softball batting cage for Hess Field and/or Oak Hall Reg. Park. The Authority suggested that staff research the potential logistics and revenue with these types of amenities. Because the final master plans for each site (including two layout options for Hess Field) has been adopted by the COG, it will be difficult at this time to determine exact placements. The Authority agreed to table this request until there is more information and research done by staff.
- B.** Mr. Pashek updated the Board on planning and scheduling efforts for the Oak Hall Regional Park. Since the approval of his contract in early-November, he has been working on the site preparation and associated preliminary plans to be proposed to College Township sometime in February. The Township Engineer, Kent Baker has been very helpful and involved with the traffic studies, DOT review and preliminary meetings regarding the park. CRPR staff has given useful input regarding the park from both the maintenance and functionality perspective that will refine the layout slightly. One example is changing the sledding hill configuration to keep the ice skating and sledding all near the front of the park so that the entire park will not need to be maintained throughout the winter. There also may be some benefit to widening the perimeter trails so that cross country skiing could be possible in the future. Mr. Pashek will attend several future Authority meetings to seek input.

XI. ADJOURNMENT

The meeting was adjourned with a motion by Dr. Ricketts and seconded by Mr. Hurley.

FUTURE MEETING SCHEDULES:

- COG Parks Capital Committee: Thursday, 12 Jan at the COG Forum Room, 12:15pm
- Centre Regional Rec. Authority: Thursday, 19 Jan at the COG Forum Room, 12:15pm

**THE NEXT REGULAR MEETING has been scheduled for
Thursday, 19 Jan 2011, 12:15 PM at the COG Forum Room**

*The minutes were approved by the Board on Thursday, 19 Jan 2012.
They will now be distributed to Municipal Managers, SCASD and posted on the CRPR website.*

Meeting summary prepared by Chrissy Kisslak, CRPR Office Manager

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