



Centre Region Council of Governments

**CENTRE REGION PARKS AND RECREATION BOARD  
CENTRE REGIONAL RECREATION AUTHORITY**

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*Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton*

***Approved Minutes of Regular Meeting***

Thursday, 13 May 2010  
at the COG Building, Forum Room

**I. CALL TO ORDER and ROLL CALL**

Chair Sue Mascolo called the meeting to order at 12:15 P.M.

Board members attending (5 of 6):

Sue Mascolo                      Chris Hurley                      Donna Ricketts, D.Ed.

Roy Harpster                      Kathy Matason                      (Ms. Conway provided advance notice of her absence.)

Staff: Director Ronald J. Woodhead                      Recreation Supervisor Sports & Fitness Jeff Hall

Aquatics Supervisor Todd Roth                      Recreation Supervisor Programs & Special Events Beth Lee

Office Manager Diane Ishler                      Recreation Supervisor Nature Center Molly Hetrick

Senior Center Supervisor Virginia Shawley

Guests: Alan Popovich, HP Architects; Nick Malawskey, Centre Daily Times reporter

**II. COMMENTS FROM THE PUBLIC - none**

**III. APPROVAL OF MINUTES**

The minutes from the April 8 meeting were unanimously approved following a motion by Dr. Ricketts and a second by Ms. Matason.

**IV. ACTION ON VOUCHERS**

The March vouchers were unanimously approved following a motion by Mr. Harpster and a second by Ms. Matason. After several questions for clarification on the April vouchers, the vouchers were unanimously approved following a motion by Ms. Matason and a second by Mr. Harpster.

**V. COMMITTEE REPORTS**

*Municipal Boards & Committees: Issues & Updates by Board Members*

- *College Twp. Parks & Recreation Committee:* Their next meeting is on May 17.

- *Patton Twp. Rec. Advisory Committee:* Mr. Hurley reported that they submitted their 2010-2015 park plan to the Supervisors and it was approved at the last meeting. The Supervisors also approved a committee proposal to borrow funds to begin the development of Bernel Road Park. Triangle Building received the contract for construction of the maintenance shed at Circleville Park and Mid-State Paving received the paving contract for the Circleville Park lower parking lot. The Committee's Parks Tour will be on Tuesday at 5:30 PM.

- *Borough of State College:* No report

- *Harris Twp. Park & Recreation Committee:* Mr. Harpster reported that the 4-acre park located in Liberty Hill will be named Harpster Park. Harris Twp. will do their own master site plan for the park and they are hoping to be able to submit a request by June 2010 for CRPR maintenance to begin in 2011.

- *Ferguson Township*: No report
- *State College Area School District*: No report.

*Millbrook Marsh Nature Center Advisory Committee* - The committee did not meet.

*COG Parks Capital Committee* - Mr. Harpster reported that the Parks Capital Committee discussion was that they were considering borrow the funds to build the regional parks and that they would send a recommendation to the General Forum that contained ranges, rather than a specific funding amount. Mr. Woodhead added that three of the committee members agreed to borrowing from \$8 - \$10 million; the other two members of the committee support going ahead but with more funding dollars. He related that they are making progress but that those who haven't decided want a clear idea of the facilities that will be built.

Continuing from the April meeting, Mr. Hurley asked what the Authority's role is in that decision making process. Some of the criteria listed in the Parks Capital Committee's recommendation seemed to be in the realm of the Authority. Mr. Woodhead explained that the regional parks are a new area since the previous parks were owned by the municipalities and the municipalities were responsible for the capital expenses. When these recommendations go to the Park Planning Committee (of which the Authority is a part), the Authority should provide input about the plans. A discussion followed. At the end of the discussion, Mr. Hurley and the other members of the Authority asked for a copy of their responsibilities. Ms. Mascolo also asked about the "in kind services" listed in #3 of the recommendation - that "in kind services" must be approved by the Parks Capital Committee; the Authority members would like clarification on this topic. What is the Authority's role and what is the Parks Capital Committee's role? In-kind services are currently accepted at parks without the Parks Capital Committee approval. The municipal comments on the Parks Capital Committee recommendation will be discussed at the Parks Capital meeting next week (May 20).

*Regional Park Planning Committee* - The next meeting of the Parks Planning Committee will be scheduled after the May 20 meeting of the Parks Capital Committee.

## **VI. COMMUNICATIONS** - none

## **VII. STAFF REPORTS**

*April 2010 Activity Report* - Mr. Woodhead highlighted where it listed that Internet registrations were \$38,000 YTD 2009 and \$52,800 YTD 2010. Ms. Mascolo said she is always amazed that so much is accomplished; she thinks everyone does a great job for the agency.

*Centre County Community Foundation* - Mr. Woodhead referred to the report included in the agenda packet that indicated the allocated earnings from the CRRRA Nature Center Endowment Fund paid in 2010 was \$2,899; from the Coombs Fund for MMNC was \$884; and the Manning Fund for the SC Area Municipal Band was \$531. The report also included comparisons from prior years.

*COG 2011 Budget Process - Phase I: The Program Plan* - Mr. Woodhead told the Board / Authority members that the 2011 Budget process has begun with the Program Plan that tells what has been done, where we are in the 2010 Work Plan, and where we are going for 2011. The Program Plan must be submitted to the COG Administration late next week; a final copy will be furnished to the Board / Authority.

*Summer "Active Guide" Publication* - Ms. Lee reported that the Summer Active Guide was published on May 2 and 18,000 copies were printed with 14,000 being inserted in the Centre Daily Times. Since May 2, there have been approximately 1,281 transactions with 181 on the internet. She reported that the camp registrations are doing very well. It is hard to compare to last year since the timing of the Guide was different

*Senior Center Grants Status*: Ms. Shawley provided an update:

- State / County Office of Aging grant of \$2,015 (all centers in the county) for replacement kitchen

appliances:

\$520 for a 2nd dishwasher + \$400 for installation

\$600 for a new refrigerator (replacement)

\$495 for a new range (replacement)

In addition, a number of kitchen utensils will be replaced with the grant funds. The appliances are currently being installed.

### **Supervisor Highlights:**

*Virginia Shawley, Senior Center Supervisor* - The Senior Active Walking program is doing well with 122 walkers. Also, the Senior Games registrations are doing well.

*Todd Roth, Aquatic Supervisor* - The spring lessons finished the end of April and the first week of summer lessons begins June 7 in the evening with morning lessons starting when school leaves out. The lessons are filling up. The Welch Pool construction is going well. Park Forest Pool is just about ready to open for the season; the staff will be giving it a good cleaning. Mr. Woodhead, Mr. Greg Roth, Mr. Popovich and Mr. Todd Roth will do a walk-through inspection tomorrow to check on the punch list items and make sure everything is ready to go.

*Jeff Hall, Recreation Supervisor for Sports & Fitness* - Spring programs finish this week. Some new programs for summer include: Flag Rugby (no tackling); Quick Start Junior Team Tennis and Junior Team Tennis (with equipment grants from USTA). He is trying to find facilities for summer adult fitness classes since the sites typically used in the summer are not available this year. There are 12 adult softball teams and a resurgence of the women's softball league may take place with 4 teams interested in playing. Mr. Harpster asked about the Girl's Softball program. Mr. Hall indicated that all age groups were cancelled due to insufficient registrations.

*Beth Lee, Recreation Supervisor for Programs & Special Events* - She is wrapping up spring programs; African Dance finished its second season and things went very well. She is working on hiring summer camp staff and completing the details for camp trips. Mrs. Brown will be back for her 55th or 56th summer with Centre Region Parks & Recreation. Ms. Lee has been also promoting programs and the Active Guide. She worked with Carol Oliver and Mr. Hall to produce the Community Tennis Block Party (rained out on May 2) on May 8 with over 50 people attending (still in bad weather). Mr. Hurley asked if we ever used student interns. Ms. Lee explained that we use several during each year and we have one for the summer.

*Molly Hetrick, Recreation Supervisor - Nature Center* - The weather has not been kind to the programs in the Marsh this spring but there have still been a lot of compliments from the school groups attending programs. Everyone is really excited about starting construction on the new Spring Creek Education Building.

*Ronald Woodhead for Greg Roth, Park Supervisor* - Mr. Woodhead reported that Mr. Roth is with Mr. Kunkle at a DCNR presentation about the COG Regional Parks. All park facilities are up and running. New sod was laid at the Park Forest Pool beside the new expanded concrete decks. The parks recycling cans are ready to be installed in 5 parks thanks to a grant from COG Recycling. Ten Remembrance Trees will be planted by the end of the week. The Remembrance Tree Program has been so successful that Lederer Park is full and that is the only park where plaques could be purchased for the trees. At the next meeting, a recommendation will be presented to the Board as to where plaques could be used in the future. The only thing to be finished for the Wetlab is the windows and that should be finished by May 17.

### **VIII. ACTION ITEMS**

#### *Welch Pool Renewal*

*-Project Construction Report* - Mr. Todd Roth reported the Welch Pool construction project is approximately 37% complete and on schedule. Mr. Roth related that the team of contractors

seem to be working well together.

*-Change Orders* - Mr. Woodhead recommended the following Change Order for approval:

- Change Order #G-01 \$45,075.37 - Stabilizing the sinkhole under old filter building  
The information was reported at the April meeting but the final cost was not established. A report from CMT Labs on the entire process was attached. These funds will be paid from the Contingency Fund. This Change Order was unanimously approved following a motion by Mr. Hurley and a second by Ms. Matason.

*-Professional Services - Supplemental Fee Request* - This is a supplemental request from the ELA Group for their engineering work related to the relocation of the Welch Pool Bike Path route and woodlot evaluation work (Summer 2009) in the amount of \$8,252.50. ELA was engaged through HP Architect as part of the Welch Pool project. The initial request for payment was \$10,800 but was reduced by ELA in the spirit of a successful project. These funds will be paid from the Contingency Fund. This request for payment was unanimously approved following a motion by Mr. Harpster and a second by Dr. Ricketts.

## **IX. OTHER BUSINESS**

Mr. Hurley asked Ms. Hetrick about what was being done to raise awareness and funding for the new Spring Creek Education Building. Ms. Hetrick explained that the fund raising was done several years ago and that additional fund-raising would be needed for Phase II of the building. Mr. Hurley asked if you could buy a brick, etc.. Ms. Hetrick indicated that the Advisory Committee is looking at several options including the brick idea and other naming opportunities.

## **X. ADJOURNMENT**

There being no further business, the meeting was adjourned unanimously following a motion by Mr. Hurley and a second by Ms. Matason.

**THE NEXT REGULAR MEETING** has been scheduled for  
**Thursday, 10 June 2010, 12:15 PM at the COG Building Forum Room.**

*These minutes were approved by the Board on Thursday, 10 June 2010.  
They will now be distributed to Municipal Managers, SCASD and posted on the CRPR website.*

Meeting summary prepared by Diane Ishler, CRPR Office Manager  
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