



Centre Region Council of Governments

CENTRE REGION PARKS AND RECREATION BOARD
CENTRE REGIONAL RECREATION AUTHORITY

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Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Approved Minutes of Regular Meeting

Thursday, 8 Apr 2010
at the COG Building, Forum Room

I. CALL TO ORDER and ROLL CALL

Chair Sue Mascolo called the meeting to order at 12:15 P.M.

Board members attending (6 of 6):

Donna Conway	Chris Hurley	Donna Ricketts
Roy Harpster	Kathy Matason	Sue Mascolo

Staff: Director Ronald J. Woodhead Recreation Supervisor Sports & Fitness Jeff Hall
Park Supervisor Greg Roth Recreation Supervisor Nature Center Molly Hetrick
Aquatics Supervisor Todd Roth Office Manager Diane Ishler

Guest: Nick Malawskey, Centre Daily Times reporter

II. COMMENTS FROM THE PUBLIC

III. APPROVAL OF MINUTES

The minutes from the Special Meeting on 29 Mar 2010 were unanimously approved following a motion by Mr. Harpster and a second by Ms. Matason.

IV. ACTION ON VOUCHERS

The March vouchers were distributed at the meeting and will be presented at the May meeting for action.

V. COMMITTEE REPORTS

Municipal Boards & Committees: Issues & Updates by Board Members

- *College Twp. Parks & Recreation Committee:* Ms. Matason reported that they discussed their budget and worked on updating their 5-year Plan.
- *Patton Twp. Rec. Advisory Committee:* Mr. Hurley reported they reviewed the (ten-year) Park Plan for 2010-2019. They made minor changes to the plan and sent it to the Patton Township Supervisors for review. The Committee received an update on Phase II of Circleville Park; 11 bids were submitted. Their Parks Capital Manager attended the DCNR Grant Workshop and Patton decided not to apply for any of the state grants for this year, but they would probably apply in 2011.
- *Borough of State College:* No report
- *Harris Twp. Park & Recreation Committee:* Mr. Harpster reported that Harris Township will conduct their annual park tour on 21 Apr.
- *Ferguson Township:* No report
- *State College Area School District:* No report.

Millbrook Marsh Nature Center Advisory Committee - Ms. Hetrick reported that a subcommittee is to talk

about the groundbreaking ceremony scheduled to take place during the Earth Day Birthday event (Sunday, 18 April, 2-5 PM). The groundbreaking will take place at 3:30 PM. The Board approved an invitation that will be sent to all those involved in making the construction possible. Mrs. Hetrick also indicated that they will layout the footprint of the new building outlined with chalk so people can see its size and location.

COG Parks Capital Committee - Mr. Harpster reported that the Parks Capital Committee is okay with the COG purchasing Hess Field. Mr. Dreibelbis indicated that he would donate the improvements to the Hess Facility. The Committee is considering purchasing the adjacent 25 acres to the 75 acres at Whitehall Road Parkland from Penn State and they are trying to resolve how all the regional park developments will be funded. Mr. Woodhead reported that the Committee has had two meetings to determine how to bring the costs of the development down and still provide quality parks. One thought was to develop the parks to a level of "recreational use" vs. tournament levels and then count on user groups to help with the necessary upgrade costs to tournament play. Some municipalities indicated that a "bare bones" approach to development was not acceptable. A third meeting will be held to try to refine the criteria and funding. Mr. Hurley asked what CRRA's role was in this discussion. Mr. Woodhead indicated that the CRRA's role was dormant until the funding is decided by the elected officials. Mr. Hurley asked if the CRRA would have any input into the final options. Mr. Woodhead indicated that CRRA would have some input as part of the Parks Planning Committee but not until after the funding is finalized and the Master Plan can be completed.

Regional Park Planning Committee - This Committee will have a meeting scheduled after the Parks Capital Committee finalizes the funding strategy and the project phasing schedule. The Whitehall Road Regional Park Master Site Plan can then be completed for committee review and presentation to the COG General Forum.

VI. COMMUNICATIONS - none

VII. STAFF REPORTS

March 2010 Activity Report - Mr. Woodhead had nothing to add to the report.

Staff Assistant Vacancy (starting May 3) - Mr. Woodhead reported that 81 applications were received for the Staff Assistant position; Jennifer Stout will be leaving to go back to school.

Senior Center Grants Awarded: Mr. Woodhead reported for Ms. Shawley that the Center received two grants:

-State / County Office of Aging grant of \$2,015 for replacement kitchen appliances

\$520 for a 2nd dishwasher + \$400 for installation

\$600 for a new refrigerator (replacement)

\$495 for a new range (replacement)

After the grant details are finalized by the County, a full report will be given to the Board.

-Windstream Communications will be donating cable TV service to the Center in addition to the prior donation of cable internet service for the PC Lab. This company is also providing discounted pricing on phones and Internet service at the (renewed) Welch Pool.

Supervisor Highlights:

Molly Hetrick reporting for Beth Lee, Recreation Supervisor for Programs & Special Events - Ms. Lee is working away on the Summer Active Guide that will be published on Sunday, 2 May 2010. The Flashlight Easter Egg Hunt was a success with 90 teens and 150 prizes. The 52nd annual Easter Egg Hunt was held on Saturday, 3 Apr. with a huge crowd. She is continuing to promote new programs and reported that the hits to the Facebook page have increased significantly.

Molly Hetrick, Recreation Supervisor - Nature Center - Ms. Hetrick reported she is working hard on the Earth Day Birthday to be held 18 Apr which includes the groundbreaking ceremony. She is training

staff and preparing for the school class programs to begin this spring.

Todd Roth, Aquatic Supervisor - Mr. Roth reported Spring swim lessons are winding down and the participation has been good. He is working on learning how to open the new pools at Park Forest and is happy with the cooperation he has been getting from the contractors in helping him when he has questions. The Welch pool construction is doing well and is a bit ahead of schedule due to the weather. Mr. Hurley asked if all the issues for the Park Forest pool have been resolved? Mr. Roth indicated that Mid-State still has a few punch list items and there are also some warranty issues that have to be fixed. He very favorably compared opening this pool to opening the old facilities.

Jeff Hall, Recreation Supervisor for Sports & Fitness - Winter sports are winding down and the new programs are beginning. There were 19 groups requesting sportfield uses.

Greg Roth, Park Supervisor- The parks crew is under pressure to keep things moving with opening restrooms, getting fields ready, mowing the grass, etc. The PCC is working on playgrounds. Including the seasonal parks maintenance employees, there are currently 19 employees in Park Operations. Mr. Hurley asked about the tree damage in the parks and if that damage has been cleaned up (from the Oct. 15 snowstorm)? Mr. Roth indicated that the damage at Green Hollow should be finished soon and related that no playground equipment was lost due to the storm damage.

VIII. ACTION ITEMS

Park Forest Pool Video Security System - During construction, a Change Order was approved to place the conduits in for a future video security system. Mr. Woodhead recommended that the Authority approve the purchase of a commercial-grade video security system for the Park Forest Pool. Mr. Hurley asked questions about the operation of the system, access to the system, and the privacy issues surrounding the use of video systems. He asked if there were policies/procedures in place. Mr. Woodhead related that there are no official policies or procedures yet, but that there are unofficial ones. Mr. Hurley suggested that the Authority keep abreast of the changing laws in this area. Mr. Hurley moved that the Authority authorize the purchase of a commercial-grade video security system for Park Forest Pool under the PA State Purchasing Contract to Schaedler Yesco Inc., 2553 Carolean Industrial Drive, State College, to furnish the following system components: 8 digital camera units, DVR / Controller, enclosures, cabling, accessories, system set up and training for \$5,681.63. Ms. Matason seconded. All in favor. The system will be installed by the original Park Forest Pool Electrical Contractor on a time & materials basis (not included in the above contract).

Welch Pool Renewal -

Mr. Woodhead asked the Authority to approve the following Change Orders:

General Contract Items

GC-xx \$2,450.00 Upgrade the electric hand driers from the “standard” model to two Dyson Airblade hand driers. This change order was unanimously approved following a motion by Mr. Harpster and a second by Dr. Ricketts.

Post Meeting Note: the official amount of this Change Order finalized at \$2,035.00

Electrical Contract Items

E-01 \$8,988.82 Restore the electrical service to the School District’s storage sheds. This change order was unanimously approved following a motion by Ms. Matason and a second by Ms. Conway.

Swimming Pool Contract Items

SP-01 \$24,959.44 Upgrade the Leisure Pool & Spraypad plaster finish to Diamond Brite. Mr. Woodhead explained the differences in the materials and let the Authority see a sample of the two different types. This change order was approved unanimously (motion by Mr. Hurley, second by Ms. Matason).

Post Meeting Note: the official amount of this Change Order finalized at \$24,392.36

Dr. Ricketts asked about the first “possible change order” on the list in the amount of \$47,685.55 for filling the sinkhole discovered under the former filter building. Mr. Woodhead indicated that this is a ballpark figure until the contractor checks all the amounts. No action will be requested until the official documents are provided by the General Contractor and approved by the architect.

Post Meeting Note: the official amount of this proposed Change Order was \$45,075.37 and will be officially considered at the May Authority meeting.

IX. OTHER BUSINESS

Special Meeting Update - Mr. Woodhead indicated that the Chairperson will be signing the “Notices To Proceed” for the Spring Creek Education Building meeting since the Authority approved the contracts at the special meeting on March 29, 2010. He also showed the Authority the sewer pipe that will be used for hook up to the Spring Creek Education Building and is used as the permit from the Univ. Area Joint Authority at a connection fee of \$12,200.

X. ADJOURNMENT

There being no further business, the meeting was adjourned unanimously following a motion by Mr. Hurley and a second by Dr. Ricketts.

THE NEXT REGULAR MEETING has been scheduled for
Thursday, 13 May 2010, 12:15 PM at the COG Building Forum Room.

*These minutes were approved by the Board on Thursday, 13 May 2010.
They will now be distributed to Municipal Managers, SCASD and posted on the CRPR website.*

Meeting summary prepared by Diane Ishler, CRPR Office Manager
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