



Centre Region Council of Governments

CENTRE REGION PARKS AND RECREATION BOARD
CENTRE REGIONAL RECREATION AUTHORITY

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Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Approved Minutes of Regular Meeting
Thursday, 12 Mar 09, in the COG Building - Forum Room

I. CALL TO ORDER and ROLL CALL

Vice Chair Roy Harpster called the meeting to order at 12:15 P.M.

Board members attending (5 of 6): Donna Conway, Chris Hurley, Roy Harpster, Kathy Matason, Dr. Donna Ricketts, and Mark Kunkle for Sue Mascolo

Staff: Director Ronald J. Woodhead Recreation Supervisor for Sports & Fitness Jeff Hall
Parks Supervisor Greg Roth Recreation Supervisor - Nature Center Molly Hetrick
Senior Center Dir. Barbara Lindenbaum Office Manager Diane Ishler

II. COMMENTS FROM THE PUBLIC - none

III. APPROVAL OF MINUTES

The minutes of the 27 Jan 09 Special Meeting of the CRRA and COG Park Capital Committee were approved on a motion by Mr. Hurley and seconded by Ms. Conway. All in favor. The 12 Feb 09 meeting minutes were approved on a motion by Ms Conway and seconded by Ms. Matason. All in favor.

IV. ACTION ON VOUCHERS

The February 2009 vouchers were approved on a motion by Mr. Hurley and seconded by Ms. Matason. All in favor. Mr. Hurley asked if we tried to deal with vendors in the Centre Region. Mr. Woodhead indicated that the agency tries to work with them but that costs determine who receives the order in compliance with the COG purchasing policies.

V. COMMITTEE REPORTS

Municipal Boards & Committees: Issues & Updates by Board Members

- *College Twp. Parks & Recreation Committee: No report*
- *Patton Twp. Rec. Advisory Committee: Mr. Hurley reported that the committee talked about Circleville Park Extension, reviewed the park budget, and also looked at the project being done by the students in Penn State Architecture.*
- *Borough of State College: No report*
- *Harris Twp. Park & Recreation Committee: No report*
- *Ferguson Township: No report*
- *State College Area School District: No report*

Millbrook Marsh Nature Center Advisory Committee - Ms. Matason reported that the Advisory Committee is continuing to talk about the new Spring Creek Educational Building and how to get everything done.

COG Ad Hoc Regional Park Committee (now the COG Parks Capital Committee)- Mr. Harpster informed the Committee that Hess Field has been leased until November 2009, but beyond that no one knows

what will happen. At this point there is no signed shared parking or bathhouse agreements for Welch Pool from SCASD.

Regional Park Planning Committee - Mr. Woodhead reported that the next meeting for the Regional Parks Committee is 2 Apr 09. The final plan recommendation and estimated costs will be presented at that meeting. The grant application deadline is 22 Apr 09.

Ms. Ricketts asked what it means that Hess Field is leased until 2009? Do we know what the owner will do? Mr. Harpster related that the lease is only for this year and he does not know what will happen for 2010.

VI. STAFF REPORTS

February 2009 Activity Report - Mr. Woodhead reported that there was a good response to programs.

Connections Grant Update - Ms. Hetrick was excited to report that 888 students were registered for programs through the Connections Grant administered by ClearWater Conservancy. ClearWater Conservancy obtains donations and grants to fund the student visits to the nature center.

2009 Agency / Work Program - The 2009 Agency Goals were approved by the Authority.

Supervisor Highlights:

Greg Roth, Parks Supervisor - The ice rink in Boalsburg is being taken down on Monday. The maintenance crew is putting lime down in the Dog Parks and Pavilions. PCC crew is working on the Wetlab at Millbrook Marsh, including the piping, painting window trim and the walls, and installing playgrounds in the parks.

Jeff Hall, Recreation Supervisor for Sports & Fitness - The Start Smart classes are full for Winter / Spring so Mr. Hall is trying to schedule more. The classes will also be offered in the summer. Adult Softball is started and he is working on the Leisure Guide.

Jeff Hall for Beth Lee, Recreation Supervisor for Programs & Special Events - The Summer Leisure Guide will be published and in the Centre Daily Times on 5 Apr 09. Hip Hop and Rhythmic Gymnastics will be offered in the Spring. She is also working on summer camps.

Molly Hetrick, Recreation Supervisor - Nature Center - The school groups registered were reported above. Now, she is focusing on summer.

Molly Hetrick for Todd Roth, Aquatic Supervisor - The second session of swimming lessons are going at the High School Natatorium. Mr. Roth is also involved with the pool renewals and hopefully Park Forest will open in 73 days.

Barbara Lindenbaum, Senior Center Director - Getting ready for the 21st year of Senior Games to be held June 1 through June 24. There will be nine sporting events and three mental events (scrabble, chess, and Rummicube). The sponsorships have been very strong. She was asked what was the most popular sport and Ms. Lindenbaum indicated that bowling is in four different places and continues to be the most popular. This year golfing at Toftrees will be included.

Mr. Hurley asked Mr. Greg Roth if the parks will have trouble with gypsy moths. Mr. Roth indicated that yes we will have gypsy moths and we will be using a new, tow-behind sprayer to control them, combined with some other control measures.

VII. COMMUNICATIONS

Mr. Woodhead referred to the letter sent to Senator Corman from Ms. Mascolo and Dr. Marboe concerning the Spring Creek Education Building in response to Rep. Hanna's letter.

A letter was presented from the Centre Lacrosse Committee based at 428 N. Wilson St. Bellefonte, PA in regard to their use of the municipal park fields. Several members of the Centre Lacrosse Committee were present at the meeting. Mary Ann Harvey, who is the girl's coach and the organization treasurer, spoke on behalf of the organization and their request for field use. She indicated that she was not aware of the rules for reserving field space but as soon as she found out about the procedure she completed the field request

form and submitted it. The Lacrosse Committee wants to use the fields in March to practice and then play games the very first part of April. The Board indicated that the policy is that no team can be on the fields until they open in April (when approved by the Parks Supervisor). A Board member asked how many of their members were in the State College Area, she indicated 72 were in State College and 10 were out of the area. They have four age groups for girls and four age groups for boys. Mr. Dave Jackson, Bellefonte, related that he has worked with other groups. This is the second years for Centre Lacrosse and it is very popular; can anything be worked out so they could use the fields in March. Mr. Hurley asked how other municipalities handled this situation. Mr. Woodhead indicated he would explore if there were any other municipalities who were allowing Lacrosse or other sports to be played on their fields as early as March and where they were located. The Authority was clear that teams could not use the fields in March due to the damage that can be done to the fields that early. The Lacrosse Committee was asked to make sure they had all the required papers filed to be considered for fields that could be used in April. It was suggested that they schedule their out of town games in March and early April.

VIII. INFORMATION ITEMS

Spring Creek Education Building - College Township Planning Commission will consider the proposed plan for the Spring Creek Education Building at Millbrook Marsh Nature Center at their meeting Tuesday, 17 Mar 09 at 7:30 PM.

Millbrook Marsh Bikeway - Penn State University has submitted a grant application for \$2.4 million to Penn Dot for the Millbrook Marsh Bikeway project. The University Plan was circulated to Board members for review.

Tennis - Mr. Woodhead listed the major items to discuss with the Community Tennis Group and asked the Board members for their perspective. In addition to the listing provided by Mr. Woodhead, the Board members added:

How much income would be derived from the courts?

How many Parks & Recreation Agencies have tennis facilities that are paid for and operated by a municipality?

IX. ACTION ITEMS

A. *2009 Grant Application to Central PA Convention & Visitors Bureau* - Ms. Hetrick asked the Authority to approve Authority Resolution 2-2009 to authorize staff to submit a grant application for \$3,000 to the Central PA Convention & Visitors Bureau to fund the production of an updated brochure for the Millbrook Marsh Nature Center. No fund match is required. The Convention and Visitors Bureau has approved grants in the past to help with the following projects at Millbrook Marsh Nature Center: Boardwalk, the signage and mural, brochure, Capital Campaign and the parking lot project. Ms. Ricketts moved to authorize staff to submit a grant application for \$3,000 to Central PA Convention & Visitors Bureau. Ms. Matason seconded. All in favor.

B. *Park Forest Pool Construction* - Mr. Woodhead indicated that the contractors are making good progress on the Park Forest Pool but whether the pool is open on Memorial Day depends on the weather.

Mr. Woodhead asked the Authority to approve the following Change Orders, previously signed by the Director per the Change Order Policy:

CO# G-10 Add 829.58 to upsize the aluminum door stiles from medium to wide in 3 doors to accommodate door hardware

CO#G-11 Add \$2,417.10 to provide 25 linear feet of concrete encasement at sanitary lateral per the field directive of UAJA

CO#P-06 Add \$1,208 to provide and install additional frost-free yard hydrant in grass area adjacent to exterior shower.

Mr. Hurley moved to approve these Change Orders. Ms. Conway seconded. All in favor.

C. *Welch Pool Renewal* - Mr. Woodhead indicated that we had a Shared Access and Parking Agreement and Bathhouse Agreement approved, executed by the Authority, and delivered copies of the two agreements (shared parking & bathhouse) to the SCASD on Monday. The SCASD Board met on Wed. 4 Mar 09 for a special meeting and tabled the action on the agreements. Mr. Steff and Mr. Woodhead met on Tuesday 3/10/09 with the Director of Physical Plant and the Business Manager to review these documents. Mr. Woodhead related that some of items remain unchanged.

- *Shared Access and Reciprocal Parking Agreement* -He then referred to the new draft of the Shared Parking and Access Agreement and the Bathhouse Agreement to relate what has changed:

On page 5, the agreement had the Authority being able to interfere with any land improvement whether it had to do with the parking or not. Wording changed to providing the Authority with a copy of any land development plan for review before given to the municipality.

On page 6, the word was changed from protesting to protecting.

On page 7, changed wording to say that upon demolition, the current water service will be terminated.

Mr. Kunkle asked if they had agreed to the land lease date change. Mr. Woodhead related that having the DCNR grant would have required the change. Mr. Woodhead thinks that goes away. The land lease and the parking lease are the same time frame.

- *Bathhouse Agreement* - There is only one change and that is on page 3, #4 - changed to read “and the fees shall be based upon utility, labor and repair costs.

Mr. Woodhead related that the agreements looked good to the school staff and they would list it for discussion at the State College Area School Board meeting on 16 Mar 09 and then for a vote on their next meeting 30 Mar 09. Ms. Ricketts asked about the Donna Queeney letter concerning the change of time in the Bathhouse Agreement. Mr. Woodhead said that he thought after it was explained that it was now ok at year to year. Mr. Hurley moved to approve the new “revised” agreements presented at the meeting. Ms. Matason seconded. Mr. Kunkle asked if the language in the agreement covers all the costs, including maintenance, etc.. Mr. Woodhead said he was comfortable that it covered all expenses. All in favor of the motion.

X. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Ms. Matason and seconded by Ms. Ricketts. All in favor.

**THE NEXT REGULAR MEETING has been scheduled for
Thursday, 9 Apr 09, 12:15 PM, at the COG Building Forum Room**

After these minutes were approved at the Board meeting on 9 Apr 09. They will now be distributed to Municipal Managers, SCASD and posted on the CRPR website.

Meeting summary prepared by Diane Ishler, CRPR Office Manager
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