



Centre Region Council of Governments

CENTRE REGION PARKS AND RECREATION BOARD
CENTRE REGIONAL RECREATION AUTHORITY

2643 Gateway Drive #1, State College, PA 16801
(814) 231-3071 Fax 814.235.7832

www.crpr.org
E-Mail: crpr@crcog.net

Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Approved Minutes of Regular Meeting

Thursday, 10 Sept 09

at the Millbrook Marsh Nature Center Barn

I. CALL TO ORDER and ROLL CALL

Chair Sue Mascolo called the meeting to order at 12:15 P.M.

Board members attending (5 of 6):

Sue Mascolo Donna Conway Chris Hurley
Donna Ricketts Ms. Matason Diane Farr (non-voting) representing Roy Harpster

Staff: Director Ronald J. Woodhead Recreation Supervisor Sports & Fitness Jeff Hall
Park Supervisor Greg Roth Recreation Supervisor Programs & Special Events Beth Lee
Aquatics Supervisor Todd Roth Recreation Supervisor - Nature Center Molly Hetrick
Office Manager Diane Ishler Acting Senior Center Supervisor Carol Clitherow

Guests: Alan Popovich, HP Architects; Dr. Rick Marboe, MMNC Advisory Committee

II. COMMENTS FROM THE PUBLIC - none

III. APPROVAL OF MINUTES

The minutes of the 13 Aug 09 meeting were approved on a motion by Ms. Conway and seconded by Dr. Ricketts. All in favor.

IV. ACTION ON VOUCHERS

After a number of questions by Ms. Conway, the August 2009 vouchers were approved on a motion by Ms. Conway and seconded by Mr. Hurley. All in favor.

V. COMMITTEE REPORTS

Municipal Boards & Committees: Issues & Updates by Board Members

- *College Twp. Parks & Recreation Committee:* No report.
- *Patton Twp. Rec. Advisory Committee:* Mr. Hurley reported that a summary of the Patton Township resident survey is to be completed by mid September. Susan Wheeler will be doing a draft update of their 5-year plan. The committee heard a presentation by Chuck Strodoski of YSM about the final equipment planned for Circleville Park. The Patton Township park tour will be next week, accompanied by Greg Roth.
- *Borough of State College:* Ms. Conway reported that the Borough is working to approve the bike lane on Allen Street to Waupelani Drive.
- *Harris Twp. Park & Recreation Committee:* No report
- *Ferguson Township:* No report
- *State College Area School District:* Dr. Ricketts distributed copies of the Fall Community Ed Guide.

Millbrook Marsh Nature Center Advisory Committee - This will be discussed later in the meeting.

COG Parks Capital Committee - The Committee decided to provide municipal funds in the same amount for 2010 as for 2009. They discussed two other issues: Hess Softball Field operations and the Borough's proposal to charge \$10,000 land-use fee annually for the CRPR Parks Maintenance area starting in 2010. Ms. Mascolo asked if the Agency should be looking for other places for the Park Maintenance Operation facility? Mr. Hurley asked where the Borough came up with the lease amount of \$10,000?

Regional Park Planning Committee - The Regional Park Planning Committee will meet on 14 Sept 09 at the COG Forum Room and will take time before the meeting to discuss Oak Hall, Whitehall and Hess Field.

VI. STAFF REPORTS

August 2009 Activity Report - Mr. Woodhead reported that August was a great month with the exception of Barbara Lindenbaum's retirement (on 31 Aug 09). The Park Forest pool visits increased 218% in 2009 over 2008.

Remembrance Tree for Barbara Lindenbaum - The staff is collecting donations for a Japanese Tree Lilac to honor Barbara for her 23 years with the Senior Center. The tree would be planted in Spring Creek Park. Note: Ms. Lindenbaum passed away the Friday after this meeting (11 Sep 09).

Fall 2009 Leisure Guide - The Leisure Guide was distributed in the Centre Daily Times on 30 Aug 09. Ms. Mascolo congratulated the staff on another good job with the Leisure Guide.

2010 Detailed Budget Proposals - Mr. Woodhead highlighted a few items in Version #3 of the 2010 proposed budgets for the 8 funds for Parks & Recreation and Centre Regional Recreation Authority. He explained that this version of the budget has been given to the COG Finance Committee and the CRPR staff will be meeting with them on 30 Sept 09. Mr. Woodhead invited the Board members to call or email any questions or comments they have about the budget before the Finance Committee meeting.

Supervisor Highlights:

Molly Hetrick, Recreation Supervisor - Nature Center - Ms. Hetrick reported she is getting ready for Fall. The school district is getting ready to schedule school groups to the Marsh. She is hiring a temporary leader for the center and the first music night is 11 Sept 09 at 6:00 PM at Millbrook Marsh Nature Center.

Beth Lee, Recreation Supervisor for Programs & Special Events - Ms. Lee reported that the Fall Leisure Guide has been distributed and fall programs begin in two weeks. She is promoting the programs and getting ready for the Halloween Parade (26 Oct 09) and Dark in the Park (21 Oct 09).

Jeff Hall, Recreation Supervisor for Sports & Fitness - Mr. Hall reported that he has 17 different youth programs starting between Monday and Thursday night for Fall; 160 youth registered for various programs and there are 12 adult sport and fitness programs with 170 adults registered. Three adult Volleyball Leagues and 19 Adult Flag Football teams are starting this fall.

Todd Roth, Aquatic Supervisor - Pool visits were great despite the weather. He is in the middle of cleaning up for fall and getting ready for winter and working to get the contractors to address the punchlist at Park Forest. Mr. Greg Roth has been helping review the items at Welch (what to keep and what to sell or discard). Fall swim lesson enrollment (HS Natatorium) is about the same as last fall. Mr. Roth indicated that an RPTM class at Penn State is coming to the Welch Pool and then to Park Forest to view the old and the new in aquatics facilities.

Carol Clitherow, Acting Senior Center Supervisor - Ms. Clitherow noted that everything is going well at the Senior Center and the Fall programs begin next week (14 Sept 09).

Greg Roth, Parks Supervisor - Mr. Greg Roth reported that September is a busy picnic month with all the students returning and schools beginning. The crew is using the overseeder, getting the soccer fields ready, and helping to clear out Welch Pool for the construction project. The PCC crew is installing Tudek Extension playground equipment and will be staining the Millbrook Marsh Nature

Center Barn.

VII. COMMUNICATIONS - None

VIII. ACTION ITEMS

- A.** *Park Forest Pool Renewal*- Mr. Popovich explained that the contractors who have unfinished tasks for Park Forest are being rallied to complete the punchlist items. He also explained some of the changes. Ms. Mascolo again asked about more tables and chairs for Park Forest. Mr. Woodhead explained that some will come from Welch and the staff is now looking at additional umbrella tables and chaise lounges.
- B.** *Welch Pool Renewal*-
Master Site Plan - Mr. Woodhead indicated the Master Site Plan is ready to go back to DCNR by the end of the week and then a request will be made for the grant reimbursement.
Project Plan - The Last Splash for Welch was held Labor Day (7 Sep 09). The Welch construction plan review was delivered to DCNR and Codes on 3 Aug 09. It is hoped that an answer will come from DCNR within 14 days. Mr. Popovich reviewed the comments from Codes and they are challenging the bathing capacity and the gate exits provided. Mr. Popovich also related that he and the agency staff have identified enough alternates to include the bike path and the parking in the costs of the pool. Mr. Woodhead asked the Authority members to approve the bid documents be advertised and distributed after we receive a decision from DCNR. Mr. Hurley moved that the Authority authorize the staff and architects to go ahead with the bid documents upon the approval of DCNR. Ms. Matason seconded. All in favor.
- C.** *Millbrook Marsh Nature Center* - Mr. Marboe made a presentation of the Millbrook Marsh Nature Center Spring Creek Education Building plans. He stated that the Advisory Committee decided to recommend the Authority go ahead with building a structure that is within the amount that has been pledged instead of waiting for the \$1.25 million from the State Budget or other funding. He stated they would like to go forward with the bid package. Mr. Popovich distributed plans for the building and explained some major differences allowing the building to be built. There would be a lift instead of an elevator, it would still be LEED certified, the foundation of the entire building would be put in but only the first phase of the building would actually be built (would include bathrooms and a classroom). Mr. Hurley asked what sustainability items they were planning to use for the building. Mr. Popovich explained the components of the LEED certification. Ms. Matson moved to authorize HP Architects to continue with the design and bid document development based on the revised "Building Plan with Lift" version. Mr. Hurley seconded. All in favor. Mr. Hurley moved to accept the revised phasing design and authorize bidding, pending receipt of the required PA DCNR authorization. Dr. Ricketts seconded. All in favor.
- D.** *Utility Easement Request* - Mr. Woodhead explained that D & E Communications had requested a utility easement from Penn State University (landowner) and CRRA (as Lessee) to install by horizontal boring an underground fiber-optic cable along a section of the perimeter boundary of the marsh behind W. R. Hickey on the leased property. This cable would provide upgraded service to the College Township Municipal Building. The proposal had been reviewed and endorsed by ClearWater Conservancy as required by the Conservation Easement. Mr. Woodhead recommended approval for the "Utility Right-of-Way Agreement" as furnished by Penn State and distributed to CRRA members. Mr. Hurley

moved to approve the agreement and Dr. Ricketts seconded. All in favor.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at 1:30 PM on a motion by Mr. Hurley and a second by Dr. Ricketts. All in favor.

(The Regular October meeting was cancelled.)

**THE NEXT MEETING has been scheduled for
Thursday, 5 Nov 09, 12:15 PM, at the COG Building Forum Room.**

*These minutes were approved by the Board (as corrected) at the Special Meeting
on Thursday, 5 Nov 09. They will be distributed to Municipal Managers,
SCASD and posted on the CRPR website.*

Meeting summary prepared by Diane Ishler, CRPR Office Manager
R:\Home-Office\Board-Info\Board-meetings\2009\Min10Sep09.wpd