



Centre Region Council of Governments

**CENTRE REGION PARKS AND RECREATION BOARD**  
**CENTRE REGIONAL RECREATION AUTHORITY**

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*Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton*

**Regular Meeting Agenda**  
for Thursday, 14 October 2010, 12:15 PM  
at the COG Building - Forum Room

**I. CALL TO ORDER and ROLL CALL**

- |                            |               |                                |                       |
|----------------------------|---------------|--------------------------------|-----------------------|
| • Ms. Sue Mascolo, Chair   | Ferguson Twp. | • Mr. Roy Harpster, Vice-Chair | Harris Twp.           |
| • Ms. Kathy Matason, Sec.  | College Twp.  | • Ms. Donna Conway, Treas.     | State College Borough |
| • Donna M. Ricketts, D.Ed. | SCASD         | • Mr. Chris Hurley             | Patton Twp.           |

**II. COMMENTS FROM THE PUBLIC** for any item not on the agenda (up to 3 min./person)

**III. APPROVAL OF MINUTES**

- The Board / Authority meeting for September was cancelled.
- The draft minutes from the 12 Aug 2010 Regular Meeting are attached for review & action.  
*(Attachment # 1)* **(ACTION)**

**IV. VOUCHER REPORTS**

- from August *(Attachment # 2A)* **(ACTION)**
- from September *(Attachment # 2B)* **(ACTION)**

**V. COMMITTEE REPORTS**

**• Member & Municipal Committee Updates:**

State College Borough	College Twp.	SCASD
Patton Twp.	Harris Twp.	Ferguson Twp.

**• Millbrook Marsh Nature Center Advisory Committee:**

The committee met on 15 September; their next meeting will be on 20 October.

**• COG Parks Capital Committee & COG Regional Park Planning Committee Updates:**

Mr. Harpster, Ms. Mascolo and Mr. Woodhead

**Whitehall Road Regional Park:**

- The Master Site Plan was approved by the COG General Forum on 23 Aug 2010.
- The grant application to acquire the additional 25 acres is pending c/o PA DCNR.

**Oak Hall Regional Park:**

- Pending a recommendation from the Regional Parks Planning Committee, a revision may be proposed to add a 4<sup>th</sup> softball field to the Master Plan.

**Hess Softball Field Complex:**

A community meeting was held on 23 Sept 2010; the public comment period ended on 30 Sept 2010. The meeting summary will shortly be posted on the CRPR website.

**Funding Strategy:**

Discussions on the funding strategy for the regional park development package will

resume once the cost estimates for all three regional parks have been finalized. For the 2011 Budget, the COG Finance Committee discussed the proposed contribution for 2011 (from \$367,693 in 2010 to \$475,000 for 2011). An alternate proposal to set the amount at \$425,000 is now under consideration by the COG Finance Comm.

**SPECIAL NOTE:** Mr. Pashek will attend the **Thursday, 21 October 2010** Regular Monthly Meeting of the COG Parks Capital Committee (12:15 PM, COG Forum Room) to resolve some questions on the Hess Field Master Site Plan (draft) per the discussions at the Community Meeting. **Members of the CRPR Board are encouraged to attend and participate** in the discussions. Lunch will be provided.

## VI. COMMUNICATIONS

Letter from Tom Daubert regarding planning the Adult Lap Swims for the 2011 Pool Schedules.  
(Attachment # 3)

## VII. STAFF REPORTS

### A. Director's Report: Mr. Woodhead

1. Activity Reports:
  - For August (Attachment # 4A)
  - For September (Attachment # 4B)
2. Summer 2010 Program Report (Attachment # 5)
3. Office Manager Position: Vacancy ad (Attachment # 6)  
A 3-week training period (overlap) in December is planned.
4. Remembrance Trees with plaques: new area approved at Tom Tudek Memorial Park (Area #2 on attached map) (Attachment # 7)

### B. Supervisor Highlights

Ms. Beth Lee	Mr. Todd Roth	Mr. Ted Weaver	Mr. Greg Roth
Mr. Jeff Hall	Ms. Virginia Shawley	Ms. Molly Hetrick	

## VIII. ACTION ITEMS

### A. CRRA CAPITAL PROJECTS:

#### Welch Pool Renewal & Spring Creek Education Building (SCEB) Construction

- Mr. Alan Popovich, principal of APArchitects LLC, will attend to highlight the projects, review the remaining project schedules and discuss any proposed Change Orders for Authority consideration. As needed: **(ACTION)**
- SCEB Change Order Updates:
  1. **Change Order # G-02**, which was endorsed by the Board in August for \$852.39 to provide 8" x 8" square ceramic wall tile in lieu of the 12" size originally specified, has been cancelled since the selected tile is no longer available. The additional charge has been withdrawn.
  2. The Authority is asked to endorse **Change Order # M-01**, which provides additional well piping sleeves for the Phase II geothermal wells (when the wells are drilled) for \$184.00. (Attachment # 8) **(ACTION)**

## **B. Whitehall Road Regional Parklands: Sanitary Sewer Service Request**

The Authority is asked to authorize staff to begin, on behalf of the Authority, the request process to secure public sewer service for the planned restroom facilities at the Whitehall Road Regional Parklands. Per COG Policy, the request will be considered by the Centre Regional Planning Commission and the COG General Forum. **(ACTION)**

## **IX. DISCUSSION ITEMS & UPDATES (No actions requested)**

### **A. 2011 Detailed Budget Proposals:**

The Director will report on the status of the 2011 Budget Proposals. The COG Finance Committee completed their review / revisions of the proposed budgets on Wed., 6 Oct 2010.

### **B. 2011 Swimming Pool Operations:**

- 2011 Entrance Fees
- 2011 Schedule Options
- Seeking Concessionaire Proposals (at both pools + the Hess Field Complex)

C. The Video Surveillance Policy & authorization to purchase from the state contract a video surveillance system for Welch Pool to match the Park Forest system: Both items pending.

D. The draft "Park Memorial Policy" is under development

E. Updating the Board Bylaws: draft updates are pending; a special Board Workshop was requested.

## **X. OTHER BUSINESS (If needed)**

## **XI. ADJOURNMENT **(ACTION)****

### **MEETING SCHEDULE:**

- ▶ COG Parks Capital Comm. Meeting on **Thur., 21 Oct 2010, 12:15 PM**  
(*For regional park planning discussions*) at the COG Forum Room.
- ▶ CRPR Board - Regular Meeting at 12:15 PM in the COG Forum Room  
on **Wed. 10 Nov 2010** (due to Veteran's Day on Thurs.)

### **Attachments:**

1. August Meeting Summary (Draft)
- 2A. August Voucher Report
- 2B. September Voucher Report
3. Letter regarding 2011 Pool Schedules
- 4A. August Activity Report
- 4B. September Activity Report
5. Summer Program Report
6. Office Manager Ad
7. New site for Remembrance Trees w/ plaques
8. Nature Center Building - Plumbing Change Order

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