



Centre Region Council of Governments

**CENTRE REGION PARKS AND RECREATION BOARD
CENTRE REGIONAL RECREATION AUTHORITY**

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Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

**Regular Meeting Agenda
for Thursday, 9 Apr 09, 12:15 PM
at the Centre Region COG Building, Forum Room**

I. CALL TO ORDER and ROLL CALL:

- | | | | |
|----------------------------|---------------|--------------------------------|-----------------------|
| • Ms. Sue Mascolo, Chair | Ferguson Twp. | • Mr. Roy Harpster, Vice-Chair | Harris Twp. |
| • Ms. Kathy Matason, Sec. | College Twp. | • Ms. Donna Conway, Treas. | State College Borough |
| • Donna M. Ricketts, D.Ed. | SCASD | • Mr. Chris Hurley | Patton Twp. |

II. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)

III. APPROVAL OF MINUTES

- from the Special Meeting on 19 Feb 09 (Attachment # 1) **(Action)**
- from the Special Meeting on 5 Mar 09 (Attachment # 2) **(Action)**
- from the Regular Meeting on 12 Mar 09 (Attachment # 3) **(Action)**
- from the Special Meeting on 2 Apr 09 (*Available at the May meeting*)

IV. ACTION ON VOUCHERS from Mar. (*Available at meeting, for action in May*)

In view of the many action items on this agenda, the Committee & Staff Reports will be delayed until later in the agenda.

V. ACTION ITEMS

A. PARK FOREST POOL CONSTRUCTION: Mr. Woodhead & Mr. Popovich

1. Mr. Popovich, Project Architect, will provide a project construction report;
Mr. Woodhead will provide a budget update. (Attachment #4)

2. The Authority is asked to approve the following five Change Orders, previously signed by the Director per the Change Order Policy. These costs have been included in the Project Budget Report. (Attachments as noted) (Action)

Plumbing Contract: CO# P-07	Add \$1,110.00	Attachment #5A
Re-pipe Pool Boiler #2 per manufacturer.		
Plumbing Contract: CO# P-08	Add \$1,475.00	Attachment #5B
Provide waterline drywell revisions as directed by SC Borough Water Authority		
Plumbing Contract: CO# P-09	Add \$2,880.00	Attachment #5C
Reconfigure piping / fittings for all shower controls to provide for winterization.		
Electrical Contract: CO# E-07	Add \$564.30	Attachment #5D
Install "Variable Frequency Drive Unit" for pool filter electrical control.		
Electrical Contract: CO# E-08	Add \$325.60	Attachment #5E
Provide circuit for air compressor (required for the main pool filter)		

3. Per the Change Order Policy, the following change order is proposed for action. Based upon the project budget, the Director recommends declining this change order. The Project Budget Report reflects declining this addition. (Attachment #6) (Action)

Swimming Pool Contract: CO# SP-02	Add \$23,309.54
To add the Supplemental (Ultraviolet) Water Filter for the tot pool & sprayground.	
(Originally quoted by the pool contractor as a Add Alternate for \$30,000.)	
UPDATE: The contractors have provided this quotation to furnish and install the specified UV filter (plus \$200 c/o the Elec. Contractor to provide the electrical service). Considering that the direct purchase price of the filter unit would be \$17,000 (plus installation), this is a reasonable amount - but the funds are not available in the project budget. Therefore, the Director recommends declining this Change Order.	
However , we should still obtain a price for the contractor to provide and install the necessary fittings and valve(s) to permit an easier installation in the future (Amount pending quotation).	

4. The following change orders appear "on the horizon" and will be proposed when all the details are finalized (those with ✓ are included on the Project Budget Sheet).

- SWIMMING POOL C.O. #SP-03	Run-out slide piping winterization	Expected to be \$6,347.54 ✓
- SWIMMING POOL C.O. #SP-04	Modify slide run-out piping	Expected to be \$2,729.90 ✓
- PLUMBING C.O. #P-10	Reset / Re-pipe the filter room surge tank	Estimated at \$2,500 ✓
- MISC.:	(Material costs estimated at \$150) ✓	To add plantings around the water meter vault along Douglas Drive (labor c/o the CRPR Parks Crew)
- PLUMBING (To be quoted):	Add a water pressure reducer to the domestic water system due to the high system pressure.	
- ELECTRICAL (To be quoted):	To increase the height of specified lighting pole foundations by one foot.	
- GENERAL (To be quoted):	to resolve the ground cover plants specified for the steep banks.	

C. WELCH POOL RENEWAL: Mr. Woodhead

1. Based upon the action of the Authority at the Special Meeting on 2 Apr 09, the Acting Solicitor has prepared a revised Parking/Access Agreement for Authority approval. If acceptable to SCASD, the School Board is expected to re-consider this version at their meeting on Monday, 13 Apr 09, 7:30 PM in the School Admin. Bldg.

(Attachment # 7) (Action)

NOTES:

- a. We must officially confirm that the Shared Bathhouse Use Agreement has been approved by SCASD. It was approved by the Authority in early-March. No update has been provided by SCASD.
 - b. Once the Shared Parking / Access Agreement is executed, the Authority can act on a final approval of the proposed Master Site Plan - so that part of project can be closed and the grant reimbursement requested (\$33,000).
2. A proposed "Agreement for Proposal for Architectural/Engineering Professional Services" with HP Architects has been provided for consideration and action. Of the total proposed, it is estimated that costs totaling \$73,500 have been incurred, but not yet invoiced, in order to maintain the current construction schedule. Several questions / revisions have been suggested by the Director. The proposed amounts are:

Total Professional Services Fee	\$442,275.00 proposed
Reimbursable Expense Allowance of	\$135,600.00 proposed

The proposed total of \$577,875 represents 10.7% of the \$5.4 million project. It is recommended that the Director's items and any Board member items be discussed with Mr. Popovich and that a final version be provided for May action by the Authority. Mr. Popovich will be present to answer any questions. (Attachment # 8)
 3. Mr. Popovich will provide a brief update on the Welch Pool planning process and discuss some of the challenges we can expect as during the planning, bidding and construction process. A Project Schedule is attached (Attachment # 9)

D. A Proposal To Nominate A Portion of Millbrook Marsh Nature Center to the Ramsar Convention on Wetlands:

The *Convention on Wetlands*, signed in Ramsar, Iran, in 1971, is an intergovernmental treaty which provides the framework for national action and international cooperation for the conservation and wise use of wetlands and their resources. There are presently 159 Contracting Parties to the Convention, with 1,834 wetland sites totaling 656,373 sq. miles, designated for inclusion in the "Ramsar List of Wetlands of International Importance." Dr. Rob Brooks has proposed, and the MMNC Advisory Committee has tentatively approved a recommendation that the Millbrook Marsh, along with additional watershed lands, be nominated for this designation. The Convention is based in Switzerland. The attached background information is attached for Authority review, pending further discussion and action in May. The proposal must also be considered / endorsed by the landowner (Penn State University) and the conservation easement owner (ClearWater Conservancy).

(Attachment # 10) No action is requested at this meeting.

E. Endorsements of State Grant Applications

The Board/Authority should consider official endorsements for the following grant application projects, due in Harrisburg on 22 Apr 09:

- 1. The Centre Region COG, on behalf of the five participating municipalities, requests an endorsement to continue with the Regional Park Program: To apply for a \$185,000 grant as part of a \$400,000 Phase 1 Construction Project at the Oak Hall Regional Parklands. **(Action)**
- 2. Three DCNR projects are proposed by the individual municipalities. It is proposed that one letter be issued by the Board in support of these projects:
 - Ferguson Township: Haymarket Park, Phase 2 Construction
 - Harris Township: Fasick Park, replace play equipment and improve ADA access
 - State College Borough: Holmes-Foster Park, develop a Master Site Plan

(Attachment #11 A / B) **(Action)**

F. Fee Waiver Request for ClearWater Conservancy

Consider action to authorize a fee waiver with respect to Facility Rental Fees for their Spring Creek Day Event at Millbrook Marsh Nature Center on Sunday, 4 Oct 09 from noon - 5 PM as requested by ClearWater Conservancy c/o Jennifer Shuey. A majority of the members of the MMNC Advisory Committee have unofficially approved a recommendation to do so. (The regular fee is estimated at \$320) **(Attachment # 12) Action**

VI. COMMITTEE REPORTS

• Member & Municipal Committee Updates:

College Twp.	Ferguson Twp.	Patton Twp.
State College Borough	Harris Twp.	SCASD

- **Millbrook Marsh Nature Center Advisory Committee:** Ms. Hetrick & Ms. Matason
The committee did not have a quorum for their 18 Mar 09 meeting. The College Township Planning Commission approved the Spring Creek Educ. Building plan on 17 Mar 09. The Township Council will consider final approval on Th 16 Apr 09, 7 PM. The status of completing the main parking area remains an important part of the Spring Creek Educ. Building project.
- **COG Parks Capital Committee:** Mr. Woodhead and Mr. Harpster
The committee did not meet in March.
- **Regional Park Planning Committee:** Mr. Woodhead and Mr. Harpster
(The CRPR Board and the COG Ad Hoc Regional Park Committee)
The committee met on 2 Apr 09 to hear the final proposed Master Site Plan for the Oak Hall Parklands and to review the proposed phasing and associated cost estimates. A final report will be circulated within 2-3 weeks for committee comments. The Request for Proposals / Scope of Work for the Whitehall Road Master Site Plan has been distributed to 12 consulting firms plus advertised publicly.

VII. STAFF REPORTS

• Director's Reports

Activity Report for March	(Attachment # 13)
"Start Smart" Newsletter (Mr. Hall)	(Attachment # 14)
Summary of 2009 Sportfield Requests (Mr. Hall)	(Attachment # 15)
Summer 2009 Leisure Guide (Ms. Lee)	(Attachment # 16)

• Supervisor Highlights:

Mr. Greg Roth	Ms. Barbara Lindenbaum	Ms. Beth Lee
Mr. Jeff Hall	Ms. Molly Hetrick	Mr. Todd Roth

VIII. COMMUNICATIONS None

IX. ADJOURNMENT (Action)

Future Meeting Schedules

- **School Board Meeting (Pool Agreements): Mo. 13 Apr 09, School Admin. Bldg. 7:30 PM**
- **COG Parks Capital Committee Meeting: Th, 16 Apr 09, 12:15 PM COG Building, Forum Room** (Roy Harpster represents the Authority on this committee)
- **Next Board Meeting: Th, 14 May 09, 12:15 PM, at MMNC Barn, College Twp.**
- **Next Regional Park Planning Committee: (not scheduled)**

Attachments:

1. 18 Feb 09 Meeting Minutes	9. Welch Project Schedule
2. 5 Mar 09 Meeting Minutes	10. Ramsar Treaty Info.
3. 12 Mar 09 Meeting Minutes	11A/B Grant Endorsement Requests
4. PF Pool Budget Report	12. ClearWater Conservancy Request
5A-E. PF Change Orders	13. March Activity Report
6. UV Filter Change Order	14. Start Smart Newsletter
7. Welch Parking Agreement	15. Sportfield Request Summary
8. Welch Arch. Agreement	16. Summer 2009 Leisure Guide

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